

**Minutes**

**7-8-02**

**7:30 am**

## **Durham Integrated Waste Management Advisory Committee**

**Present:** Diana Carroll, chair; Richard Gallant, Tracy Wood, Merle Craig, Guy Hodgdon, Jessie McKone, recorder

The minutes of the 6-24-02 meeting were approved.

Compost bin update: There are still a few bins at Public Works that have not been picked up by the people who ordered them. Shari at Public Works has left phone messages and the bins should all soon be distributed. Shari has spent time with Richard brainstorming procedures to make next years campaign even more successful than this years. A spreadsheet will be used to assemble pertinent data, including e-mail addresses for follow-up contact. Keeping next years price at \$25.00 may entice buyers from surrounding communities since other groups have sold the bins at a \$5 mark-up. We could advertise the bins as a good “house-warming” gift to encourage repeat or multiple purchases. Guy reported that Durham’s bin sales were the best in the state. Way to go ! Jessie will look into re-playing the bin video on DCAT and will possibly conduct an interview with a satisfied customer to go with it.

Merle, Jessie and Guy reported on the Northeast Resource Recovery Association Conference that they attended on June 27<sup>th</sup> and 28<sup>th</sup>. There were many useful workshops including information on hazardous waste collection, construction and demolition debris recycling, “zero waste” company product stewardship, curbside composting pick-up, electronics recycling, swap shop tips, single stream collection of waste and disposable diaper recycling technology. Various literature and resources will be shared among the committee members.

Guy handed out the final draft of the proposed SWMF fee schedule. Town council members will receive copies of this and it will be presented for approval to the town council at the July 22<sup>nd</sup> town council meeting. Diana will draft a letter to the council describing this committee’s support of this proposal.

Guy also handed out a summary sheet regarding Spring Clean-Up data that will be shared with town council members. The earlier pick-up this year yielded several advantages including less cost, and clean streets in time for Memorial Day and UNH Commencement. More tons of waste were processed this year suggesting that more waste was brought to the SWMF by individuals.

The hazardous waste collection has been scheduled for November 16, 2002. A pre-registration form will be sent to residents. The budget will support a limited collection and the pre-registration helps to determine the demand so that demand that is above and beyond the budget will be deterred, before the excess shows up at the gate. The committee recommends that pre-registration forms be due at least one week before the collection so that if demand is high, an emergency fund allotment might be requested, since the last collection was three

years ago. The committee supports the budgeting for an annual collection so that toxics don't end up being illegally dumped.

Tracy reported that the primary duty of volunteers at the swap shop is to arrange items neatly and to remove items that have reached "expiration" or that have deteriorated due to weather exposure. The operation is still being met with enthusiasm and has diverted a significant amount of potential bulky waste to re-use in the past 2 months. Jessie will see about advertising for volunteers on DCAT. Regular volunteers might be invited to attend future environmental conferences as thanks for their volunteerism. A sign near the entrance of the SWMF to recruit volunteers may be effective.

The fall newsletter timeline has been refined to include target dates as follows: First drafts will be due to Merle and Jessie by August 12<sup>th</sup>. We do not have a meeting then, so drafts should be delivered or e-mailed. Completed articles will be needed by August 26<sup>th</sup> (except from Dale, who may have to wait to get in touch with school contacts). Our goal for having the newsletters in the mail is mid-October. The fall clean-up will be either the week of November 4<sup>th</sup> or 11<sup>th</sup>. Should the pre-registration form for the hazardous waste collection go into the newsletter? If so, we may need to consider an eight page newsletter. Jessie and Merle will prepare recommendations for paper, printing addressing, etc. for the next meeting.

We will invite Blaine Cox, ORCSD business manager, to one of our August meetings.

The meeting was adjourned at 10:10 am